

Jefferson Elementary SCC (via WebEx)

Meeting Date: January 24, 2022
Time: 2:30 p.m.

Members present:

Garret Zakahi, Principal
Virginia Rose, Classified Rep.
Grant Agawa, Community Rep.

Dr. Wumei Yilamu, Parent Rep.
Clara Elham, Student Rep.

Members absent:

Shumei Chen, Parent
Jennifer Ichiyama-Bangan, Counselor

“Weaving a Lei of Aloha”

Our Family... Our Culture... Our Land

- I. Call to order at **2:34 p.m.**
- II. Ground Rules reviewed by *Clara Elham*
- III. Minutes approved by *Principal Zakahi*, seconded by *Grant Agawa*
- IV. **Old Business**
 - a. Comprehensive Needs Assessment (CNA) is the blueprint and link to next year’s Academic and Financial Plan. CNA looks at data to see what are our school needs
 - i. Demographic data - who are we now?
 - ii. Perceptual data - who are we now?
 - iii. Student Achievement - where are we now?
 - iv. School Processes - where are ne now? How did we get to where we are?
 1. Strengths and Successes
 - a. What is working?
 - b. Why is it working?
 2. Challenges or Problems
 - a. Root causes
 - b. Financial Plan
 - i. **18 - Reg Ed Classroom Teachers (3 per grade level)**
 1. **5** - Non-Classroom Teachers (Counselor, CSI lower, CSI upper, EL Coordinator, Student Services Coordinator)
 2. **1** - Half-time Teacher
 3. **4** - Special Education (SpEd) Teachers (FSC, pre-K, grades K-2, and grades 3-5)
 4. **7** - 1.0 Educational Assistants (**6** - SpEd and Primary School Adjustment Program)
 5. **1** - 1.0 Office Clerk
 6. **1** - Data Process User Support Technician
 7. **1** - School Administrative Services Assistan
 8. **1** – Admin
 9. **1** - Health Aide
 10. **4** - 1.0 Full-time equivalent (FTE) Custodians
 11. **2** - 0.5 FTE Custodians
 12. **5** - Part-Time Teachers (PTTs) (Enrichment)
 13. **2** - English Learner PTTs

- ii. Salaried Financial Plan was approved by CAS Dilwith in December 2021. Plan verified with Hon District Personnel on Tuesday, January 18, 2022.
- iii. **Principal Zakahi** shared –
 - 1. *teacher surveys were sent out for next year's positions,
 - 2. * teaching lines (positions) for next school year
 - 3. *Enrichment positions are funded but we need to fill Hawaiian Studies, Social Emotional Learning (SEL), and grade 3-5 Science.

V. **Committee Reports**

a. **Administration:**

- i. Gentleman's Shed will build and paint 10 wooden picnic tables for our school
- ii. All COVID-19 cases are logged into DOH/DOE intake form where you can access at <https://www.hawaiipublicschools.org/ConnectWithUs/MediaRoom/PressReleases/Pages/COVID-19-Information-Updates.aspx>
- iii. **Clara** shared some concerns about how close students can be during recess how mask-wearing is not being adhered to at all times.

b. **Teacher:** not present

c. **Classified Staff:**

- i. We will be organizing a Keiki Fun Run again this year; students fill out a healthy choices checklist and will receive a face mask.

d. **Parent:**

- i. **Dr. Vilamu** has been paying closer attention to our parents at Jefferson and feels that things are going well and is confident that the school is handling things thoroughly.

e. **Student:**

- i. **Clara** shared that the fifth graders will be having NGSS Science Assessments this week and that the students are enjoying having student teachers in their classes.

f. **Community:**

- i. **Grant** described how Moiliili Community Center (MCC) had all day care over the winter break, from 7-5:30 pm. There were 20 students, and some from them were from Jefferson. MCC will offer a similar program for Spring Break. Hours are from 7-5:30.

VI. **Pros & Cons:**

- a. Wonderful to have parent and student outlooks.
- b. Very productive meeting.

Announcements:

Next SCC Meeting:

February 14, 2:30 PM ,WebEx

Meeting Adjourned: 3:05 pm

Minutes submitted by: **Virginia Rose**